

SUBJECT: Self Pay	Page 1 of 2
FACILITY: Iowa Specialty Hospital	DEPARTMENT: Business Office
OWNER: Kelly Leu, Leader	EFFECTIVE DATE: 4/1/2014 REVISION DATE: 7/1/2022

POLICY:

- Self pay is defined as any individual that does not have any insurance coverage. This policy is intended to provide guidelines for self pay. Iowa Specialty Hospital reserves the right to make adjustments in unique situations based on facts and extenuating circumstance.
- It is the policy of Iowa Specialty Hospital that if a patient does not have insurance they will be required to pay a deposit prior to being seen in the Clinic. If unwilling/unable to pay the deposit they will be triaged by a nurse to determine whether they can be rescheduled or if they need to be seen right away due to an emergency situation.
- The required deposit for Clinic visits are as follows:
 - Regular Office Visit scheduled for acute problem: \$75.00
 - Preventative Exam or Physical scheduled: \$125.00
 - Routine OB Care visit: \$50.00
- It is the policy of Iowa Specialty Hospital that once a patient has a screening medical examination by a provider in the Emergency Room and is deemed **not** to be in an emergent or urgent condition; the patient will be required to pay a \$200.00 deposit prior to being treated.
- If they are unwilling to pay the \$50.00/\$75.00/\$125.00 deposit they will be asked to reschedule their visit at a time when they can make the required payment. The patient should be put in contact with a Patient Account Representative to discuss future payment arrangements and options.
- This policy will be waived if the patient has an emergency medical condition that requires immediate medical treatment. This will be determined by a nurse or medical provider.
- All OP or IP elective procedures require 50% down prior to service unless determined to be emergent by provider or administration

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- A 40% discount will be given if paid in full at time of service or within 30 days from the date of 1st statement on all self-pay balances. .
- To be eligible for the self pay prompt pay discount a patient will not have any insurance coverage or their charges for services have been denied in full by their insurance company.
- If a patient does not want their insurance billed for a visit, admissions staff will scan that information in to their account.

**To be eligible for prompt pay discounts balances must be paid in full within 30 days from the date of 1st statement